



ROHAS TECNIC BERHAD

Registration No. 199401016997 (302675-A)
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE

for the Thirty-Second Annual General Meeting (“32nd AGM” or “Meeting”) of Rohas Tecnic Berhad (the “Company”).

Date	: Thursday, 11 June 2026 at 10:00 a.m. or any adjournment thereof
Time	: 10.00 a.m.
Meeting Venue	: Topas Room, Ground Floor, The Saujana Hotel Kuala Lumpur, Saujana Resort, Jalan Lapangan Terbang SAAS, 40150 Shah Alam, Selangor Darul Ehsan, Malaysia

1. Entitlement to Attend and Vote

- In respect of deposited securities, only a depositor whose name appears in the Record of Depositors as at 3 June 2026 shall be eligible to attend the 32nd AGM or appoint proxy(ies) or corporate representative to attend and/or vote in his/her stead.
- A member is entitled to appoint proxy(ies) to attend and vote in his/her stead by submitting the Form of Proxy in accordance with the notes and instructions as set out in the Notice of the AGM/Form of Proxy.
- If you are unable to attend the 32nd AGM, you are encouraged to appoint a proxy or the Chairman of the Meeting as your proxy. Please indicate your voting instructions in the Proxy Form.
- If you wish to attend the Meeting yourself, please do not submit any Form of Proxy. You will not be allowed to attend the Meeting together with proxy(ies) appointed by you.
- The instrument appointing proxy(ies) must be deposited at the office of the Share Registrar, Securities Services (Holdings) Sdn. Bhd. at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan not less than forty-eight (48) hours before the time for holding the Meeting or any adjournment thereof. Alternatively, Proxy Form may be submitted to Securities Services (Holdings) Sdn. Bhd. (“SSHSB”) via facsimile (Fax No.: 03-2094 9940/ 03-2095 0292) or by email to info@sshbs.com.my, in either case, not less than forty-eight (48) hours before the time for holding the Meeting or any adjournment thereof.

2. Poll Voting

- Pursuant to Rule 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, all resolutions as set out in the Notice of the AGM will be put to vote by poll.
- The polling processes shall be managed by SSHSB as the Share Registrar and Commercial Quest Sdn Bhd as the independent scrutineers (“Scrutineers”) to verify and validate the results of the poll of the AGM.

3. Result of the Voting

The resolutions proposed at the 32nd AGM and the results of the voting will be announced at the 32nd AGM and subsequently via an announcement made by the Company through Bursa Securities at www.bursamalaysia.com.

Rohas Tecnic Berhad

[Registration No. 199401016997 (302675-A)]

Administrative Guide for the Thirty-Second Annual General Meeting (“32nd AGM”)

4. Annual Report 2025 and other AGM Documents

The following documents are available on the Company’s website at <https://rohastecnic.com/annual-reports/> :-

- Annual Report 2025
- Corporate Governance Report 2025.
- Share Buy-Back Statement
- Notice of 32st AGM, Proxy Form, Letter to Shareholders and Administrative Guide for the 32nd AGM.

We encourage viewing the e-versions of the above documents. However, if you require a printed copy of the Annual Report 2025, you may request a printed copy of the Annual Report 2025 by log on to the weblink provided by the Company’s Share Registrar as follows:-

- Step 1 - Visit <https://www.sshsb.com.my/new/requestarep.aspx>
Step 2 - Key in “Rohas Tecnic Berhad” and complete the online request form
Step 3 - Click the “Send” button to submit your request

Should you have any queries on the foregoing, please do not hesitate to contact the Company’s Share Registrar at their general line +603-2084 9000 to speak with Puan Norhasliliwati or Cik Nur Suhaila.

The printed copy of the Annual Report 2025 will be sent to you by ordinary post within four (4) market days from the date of receipt of your request. Please note that printed copy of the Annual Report 2025 will be available only upon request.

**There may be delays in Annual Report delivery by ordinary post and responses to queries by mail.*

5. Communication Guide

Shareholders are reminded to monitor the Company’s website and announcements for any changes relating to the 32nd AGM arrangements.

6. Location

The Meeting Venue is located at The Saujana Hotel Kuala Lumpur, Jalan Lapangan Terbang SAAS, 40150 Shah Alam, Selangor, Malaysia. The venue is conveniently accessible via major highways including the New Klang Valley Expressway (NKVE), Federal Highway, and Guthrie Corridor Expressway (GCE).

For guests travelling via public transportation, the nearest station is Ara Damansara LRT Station on the Kelana Jaya Line. From the station, the resort is approximately 3 kilometres away, which is about a short e-hailing ride to the hotel. Guests travelling from KL Sentral may take the Kelana Jaya Line directly to Ara Damansara LRT Station.

7. On-Site Parking

Guests attending the 32nd AGM may park their vehicles at Car Park A, B or C within The Saujana Hotel Kuala Lumpur compound. Upon entering through the main entrance of the hotel, guests may proceed straight ahead to Car Park A, with Car Park B located adjacent to it and Car Park C located further inside the resort compound. Parking is complimentary, and no parking validation is required. **Please note that there are limited parking lots available and is on a first-come, first-served basis.**

8. Registration

- Registration will commence at 8:30 a.m. and will end at a time as directed by the Chairman of the Meeting.
- Please present your original MyKad/Passport (for foreigner) at the registration counter and make sure you collect your MyKad/Passport thereafter.
- Once registered, you will be given a wristband for entry to the AGM venue. No person will be allowed to enter the venue without wearing the wristband.
- There will be no replacement of wristband in the event that you lose or misplace the wristband.
- No person will be allowed to register on behalf of another person even with the original MyKad/Passport of that other person.
- The registration counter will only handle your registration. If you have any enquiry, please proceed to the Help Desk. The Help Desk will be located next to the registration counter in the same area.

9. Refreshment and door gift(s)

- Light refreshment will be served before the commencement of the 32nd AGM.
- There will be no distribution of door gift(s) or vouchers at the 32nd AGM.

10. Other Information

- Strictly **NO RECORDING OR PHOTOGRAPHY** of the 32nd AGM proceedings is allowed.
- The Company reserves the right to deny entry to any individual who does not comply with the above standard operating procedures.

11. Enquiries

If you have any enquiries prior to the Meeting, please contact the following persons during office hours, Mondays to Fridays from 8:30 a.m. to 12:15 p.m. and from 1:15 p.m. to 5:30 p.m. (except on public holidays):-

Securities Services (Holdings) Sdn. Bhd.

General Line : 603 - 2084 9000
Fax : 603 - 2094 9940 / +603 2095 0292
Email : info@sshshb.com.my

Contact Person

- Puan Norhasliliwati (DID: +603 20849163)
- Cik Nur Suhaila (DID: +603 2084 9169)